



Republic of the Philippines  
**Department of Education**  
Schools Division of Benguet

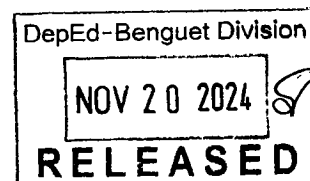
18 November 2024

**DIVISION MEMORANDUM**

No. 444, s. 2024

**CONDUCT OF MAKE-UP CLASSES DUE TO PREVIOUS  
SUSPENSION/CANCELLATION OF CLASSES**

To: Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division  
Chief, School Governance and Operation Division  
Public Schools District Supervisors/District-In Charges  
Public Elementary and Secondary School Heads  
All Others Concerned



1. As per **Deped Order 37, s. 2022** (Guidelines on the Cancellation of Classes and Work in the Event of Natural Disasters, Power Outages/Power Interruptions, and Other Calamities), make-up classes shall be implemented to ensure that learning competencies and objectives are still met.
2. Relative to this, make-up classes in all schools shall be conducted commencing November 25 onwards in lieu of the suspension of classes caused by typhoons. Under **DM 227, s. 2024**, SDO Benguet reiterated the utilization of all available learning resources composed of self-learning modules, activity sheets, and other intervention materials found in the repositories of the division (Apuanan), region (Text based Shield), and LRMDS CO portal. The memorandum advised schools to package these available LRs in each subject and provide copies to the learners to be brought home upon the opening of classes and every quarter after so that learners will use these LRs anytime there is suspension of classes.
3. Further, Learning Activity Sheets from the Central Visayan Institute Foundation -Dynamic Learning Program (CVIF-DLP), [cvifbohol.com/e-learning](http://cvifbohol.com/e-learning), [dlp.ph](http://dlp.ph), Dynamic Learning Program Facebook and LMS/DepEd Commons shall also be adopted and be used in this make up classes allowing flexibility in learners' activities as it involves "simple and targeted activities to: learners with device and internet connectivity, to learners with device but limited Internet Connectivity, and to learners with No device and No Internet Connectivity.
4. Learners shall be required to copy the activity using other sheets and compile them in the Color-coding Learners Portfolio by learning area:

Learning Area	Color
English	Blue
Science	Orange
Mathematics	Green
ESP	Pink
EPP/TLE	Brown
Filipino	Violet
Araling Panlipunan	Red



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5. The make-up class mode shall be after classes, every Saturday, and during the Mid-Year Break. This remedy shall be applied in the succeeding suspension/cancellation of classes due to typhoon-driven class disruptions and other disturbances.
6. All schools are advised to use the Mid-Year Break on November 25-29, 2024 to change some of the days of class suspension. Teachers may prepare their second quarter test papers on November 29, 2024, while the learners will be under alternative learning delivery modes.
7. Relatively, all schools shall prepare and submit class plans for make-up classes following the template attached in Enclosure 1. The district heads shall consolidate and submit the plans to the division office on or before November 25.
8. The Curriculum Implementation Division is expected to monitor said make-up classes to ensure learning recovery within this school year.
9. For inquiries or clarifications, please contact CID Chief Rizalyn A. Guznian through [rizalyn.guznian@deped.gov.ph](mailto:rizalyn.guznian@deped.gov.ph).
8. Immediate dissemination of and compliance with this Memorandum is directed.

**ESTELA P. LEON-CARIÑO EdD, CESO III**  
Regional Director and  
Concurrent Officer-In-Charge  
Office of the Schools Division Superintendent

For the OIC-Schools Division Superintendent:

  
**SAMUEL T. EGSAEN JR. EdD, CESO VI**  
Assistant Schools Division Superintendent



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Enclosure 1 to Memo AAA, 52024

**Template for the Make-Up Class Program**

Name of School: \_\_\_\_\_

District: \_\_\_\_\_

Date of Class Suspension	Date of Make-Up Class	Time /Schedule	Expected Output	Remarks

Prepared by:

\_\_\_\_\_  
School Head

Recommending Approval:

\_\_\_\_\_  
District Head

\_\_\_\_\_  
EPS Partner

Approved:

\_\_\_\_\_  
CID Chief



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